



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND
RESEARCH (IISER) PUNE**

EXPRESSION OF INTEREST (EOI)

FOR

PREQUALIFICATION OF BIDDERS

(Part-1)

FOR

**NAME OF WORK: CONSTRUCTION OF SMT. INDRANI BALAN
SCIENCE ACTIVITY CENTRE AT IISER PUNE.**

NIT NO : 7/IISER/PUNE/2018-19

TO BE SUBMITTED ONLINE AT <https://eprocure.gov.in/eprocure/app>

LAST DATE AND TIME OF SUBMISSION : UPTO 15/04/2019 UP TO 15.00 Hrs

Index**NAME OF WORK: CONSTRUCTION OF SMT. INDRANI BALAN SCIENCE ACTIVITY
CENTRE AT IISER PUNE.**

NIT No. : 7 /IISER/PUNE/2018-19

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INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

An Autonomous Institution of the Ministry of HRD, Govt. of India
 Dr. Homi Bhabha Road, Pune - 411 008 | Website: www.iiserpune.ac.in

**Notice Inviting e-Tender (e-Procurement Mode)**

Date: 27.03.2019

Institute invites Expression of Interest (Part I) from the reputed construction contractors/agencies eligible as per the minimum eligibility requirements specified at clause No. 2 & 3 in EOI document for prequalification of bidders in open bid system for “Construction of Smt. Indrani Balan Science Activity Centre at IISER Pune”.

The Expression of Interest (Part I) document can be downloaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app> or www.iiserpune.ac.in. Pre-bid Meeting will be held on 01.04.2019 at 11.00 hrs. at IISER Pune. Documents and tender fees to be submitted online on or before 15.04.2019 by 15.00 hrs. Bids shall be opened on 18.04.2019 at 15.30 hrs.

NIT No : 7/IISER/Pune/2018-19

Registrar**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे**

मानव संसाधन विकास मंत्रालय, भारत सरकार का स्वायत्त संस्थान
 डॉ. होमी भाभा मार्ग, पुणे – 411 008 | वेबसाइट: www.iiserpune.ac.in

**ई-निविदा आमंत्रण सूचना (ई-खरीद प्रणाली)**

दिनांक: 27.03.2019

संस्थान “आईआईएसईआर पुणे में श्रीमती इंद्राणी बालन विज्ञान गतिविधि केन्द्र” के निर्माण के लिए खुली बोली प्रणाली में बोलीदाताओं की पूर्व-योग्यता हेतु रुचि की अभिव्यक्ति (EOI) दस्तावेज के खंड 2 और 3 में निर्दिष्ट न्यूनतम पात्रता आवश्यकताओं के अनुसार पात्र प्रतिष्ठित निर्माण ठेकेदारों/एजेन्सियों से रुचि की अभिव्यक्ति (भाग I) आमंत्रित करता है।

रुचि की अभिव्यक्ति (भाग I) के दस्तावेज केन्द्रीय सार्वजनिक खरीद (सीपीपी) पोर्टल <http://eprocure.gov.in/eprocure/app> अथवा www.iiserpune.ac.in से डाउनलोड किए जा सकते हैं। बोली-पूर्व की बैठक आईआईएसईआर पुणे में दिनांक 01.04.2019 को प्रातः 11.00 बजे होगी। दस्तावेज और निविदा शुल्क दिनांक 15.04.2019 को 15.00 बजे तक या उससे पूर्व ऑनलाइन जमा किया जाना चाहिए। बोलियाँ दिनांक 18.04.2019 को 15.30 बजे खोली जाएंगी। अंग्रेजी विज्ञापन का अर्थ अंतिम माना जाएगा।

एनआईटी सं.: 7/आईआईएसईआर/पुणे/2018-19

कुलसचिव



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

(An Autonomous Institution, Ministry of Human Resource Development, Govt. of India) Dr. Homi Bhabha Road,
Pashan Pune – 411008. Tel: +91-020-25908002 Website: www.iiserpune.ac.in

PART-A : GUIDELINES FOR E-TENDERING

Critical Dates of Tender

Sr. No	Particulars	Date	Time in hrs
1	Date of Online Publication	26 03 2019	15 00
2	Bid Submission Start Date	27 03 2019	15 00
3	Prebid Meeting	01 04 2019	11.00
3	Bid Submission Close Date	15 04 2019	15 00
4	Closing date for submission of Tender Fees	15 04 2019	15 00
5	Opening of Technical bids	18 04 2019	15 30

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

1) Information & Instructions for Online Bid Submission:

This tender document has been published on the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website www.iiserpune.ac.in. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

- 1.1 The intending bidder must read the terms and condition of NIT carefully. Bidder should submit his bid only if he considers himself eligible and he is in possession of all the required documents.
- 1.2 Bid documents should be submitted online complete in all respect along with requisite amount of tender fee (cost of bid documents) . Complete set of tender documents comprising Volume I, II, III has been made available at e-tender portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app))
- 1.3 The bidder would be required to register at e-tender portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) For submission of the bids, the bidder is required to have digital Signature Certificate (DSC) from one of the authorized Certifying Authorities.
- 1.4 Information and instruction for bidders posted on website shall form part of the bid document.

- 1.5 The bid document consisting of Vol-I – Technical bid, Vol-II- Technical specifications, Vol-III-Financial Bid (BOQ) and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) free of cost.
- 1.6 But the bid can only be submitted after uploading the mandatory scanned documents such as receipt of online payment towards tender fee, in favour of Director, IISER PUNE, scan copies of other required documents as specified in the NIT. The tender fee should be deposited online with IISER PUNE within the period of bid submission as specified in the bid document.
- 1.7 Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class-III digital signature to submit the bid.
- 1.8 On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
- 1.9 Contractor can upload documents in the form of JPG format and PDF format.
- 1.10 Certificate of Financial Turn Over: At the time of submission of bid contractor may upload Affidavit/ Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.
- 1.11 Contractor has to quote % above or below the total estimated cost put to tender in case of % rate tender , for item rate tender item wise rate to be quoted in the BOQ, and same to be uploaded on portal without modifications in specifications or units.
- 1.12 The tender document can be downloaded from <https://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

2. REGISTRATION of Bidder on e-Procurement Portal

- 2.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 2.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 2.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 2.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.

- 2.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.
- 2.7 The CPP Portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. Any queries related to process of online bids or queries related to CPP Portal may be directed to the 24x7 CPP Portal Helpdesk.
- 2.8 The Institute will not be responsible for any type of technical issue regarding uploading of tender on website. (URL:<https://eprocure.gov.in/eprocure/app>) and any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**.

3. SEARCHING FOR TENDER DOCUMENTS

- 3.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 3.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3.3 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

4. PREPARATION OF BIDS

- 4.1 Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 4.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 4.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

5. SUBMISSION OF BIDS

- 5.1 Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 5.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 5.3 A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 5.4 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 5.5 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 5.6 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 5.7 Kindly add scanned PDF or JPG format files of all relevant documents in a single PDF file of compliance sheet.

6 ASSISTANCE TO BIDDERS

- 6.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 6.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**.

Contact Us – Central Public Procurement Portal

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 062

0120-4001 002

0120-4001 005

0120-6277 787

International Bidders are requested to prefix +91 as country code



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EXPRESSION OF INTEREST (EOI) : Part-1

- 1 IISER Pune invites online Expression of Interest (EOI) as part-1 document for prequalification of bidders for the work mentioned below from the reputed construction contractors/agencies and found eligible as per the minimum requirements defined in clause 2 & 3 below. Work executed for private body will be considered only if contractor/ firm produces tax deduction at source/GST certificate.

Name of Work : Construction of Smt. Indrani Balan Science Activity Centre at IISER PUNE. 7/IISER/Pune/2018-19

- i) Last Dates & time
e-EOI open for issue/download : up to 15/4/2019 up to 15.00 Hrs
 - ii) Last date & time of submission
of e-EOI : 15/04/2019 up to 15.00 Hrs
 - iii) Time & date of opening of
e-EOI : At 15:30 Hrs on 18/4/2019
 - iv) Cost of documents : Rs. 1770/- including GST (Non refundable)
 - v) Prebid Meeting : 1 Apr 2019 at 11.00 Hours
2. The applicant should be a well-established and reputed civil engineering / building contractor of long standing experience and capability in the construction of multi-storied building in RCC framed structure projects with waffle slabs , post tensioned structures and building finishes fulfilling following requirement will be eligible to apply. Work executed for private body will be considered only if contractor/ firm produces tax deduction at source certificate/GST Certificate.

Joint Ventures shall not be acceptable.

Bidder should have experience of having successfully completed works during the last seven years ending previous day of the last date of submission of tenders (i) 3 similar works each costing not less than Rs. **642 lakhs** or completed two similar works each costing not less than **Rs 964 Lakhs** or completed one similar work costing not less than **Rs 1285 lakhs** Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder shall submit abstract of cost of work in support of this.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of receipt of applications for tender. At least one similar work amounting minimum 642 lakhs should be executed by bidder for Government of India building directly, experience certificate shall be submitted accordingly.

Similar work means: Construction of high rise (height of high rise building 12m and above or minimum four storied) RCC framed construction, residential or non-residential/institutional buildings, under a composite tender consisting of Civil, finishes Plumbing & Sanitary, Electrical works, Lifts and Fire protection system etc. Documentary evidence is required to be produced.

Experience in construction of coffer slabs / waffle slabs, column free slab designs or post tensioned slab building will be treated as additional qualification.

This should be certified by an officer not below the rank of Executive Engineer in Govt. Departments and Superintending Engineer/ Chief Project manager or Equivalent in other organizations.

Should have had average financial turnover (Gross) of at least **Rs 805 Lakh** on Civil/Electrical/Composite nature construction work during the immediate last three consecutive years balance sheets duly audited by Chartered Accountant. Year in which no turnover is shown would also be considered for working out the average. No enhancement in the value of turnover for the past years shall be made for bringing them to current turnover level.

Should not have incurred any loss (profit after tax should be positive) during the immediate last two consecutive financial years ending 31st March, 2018, duly certified and audited by the Chartered Accountant.

Should have solvency of **Rs. 650 Lakh** certified by a Scheduled Bank and obtained not earlier than three months before the date of submission of Bid.

Bidder should have sufficient number of Technical and administrative employees for proper execution of the contract. The bidder shall have to submit a list of these employees stating clearly how these would be involved in this work with 15 days of award of work.

3. CONTRACT ELIGIBILITY CRITERIA

Further, the EOI eligibility includes the following:

- 3.1 Experience on similar type of completed works executed during the **last seven years**; and details like monetary value, clients, proof of satisfactory completion.

Similar work means: Construction of high rise (height of high rise building 12m and above or minimum four storied) RCC framed construction, residential or non-residential building, under a composite tender consisting of Civil, finishes Plumbing & Sanitary, Electrical works, Lifts and Fire protection system etc. Documentary evidence is required to be produced. Documentary evidence is required to be produced.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to the last date of receipt of applications for tenders.

- 3.2 Enlistment/Registration, if any, with specified departments (CPWD, State PWDs, MES, Railways, PSUs etc)/ Organizations, class / type of registration or previous pre- qualification(s) for similar projects.
- 3.3 Documentary evidence of adequate financial standing capacity, Certified by Bankers, Audited Profit & Loss A/c and Balance Sheet, Annual turnover in last five years, access to adequate working capital.
- 3.4 Information regarding projects in hand, current orders, regarding litigation, exclusion/expulsion or black listing, if any.
- 3.5 Construction Equipment proposed to be deployed for the project and proof of its availability; equipment proposed to be purchased or leased.
- 3.6 Key personnel available and proposed to be engaged for management and supervision of the Project, their qualifications and experience.
- 3.7 Project planning and quality control procedures to be adopted. Construction methodology & QA manual to be submitted along with the tender.
- 3.8 Bidders not meeting the minimum eligibility criteria shall be summarily rejected.
- 3.9 Copy of the enlistment order and certificates of work experience and other required as specified in the bid documents shall be scanned and uploaded to the e-tendering website within period of bid submission.
- 3.10 Bidder should not been blacklisted by any state/Central Departments/PSUs/Autonomous bodies during the last 7 years of its operations. Affidavit shall be made in current date after the date of invitation of the tender as per Form F and shall be furnished on a 'Non-Judicial' stamp paper worth Rs.100/-otherwise the tender shall be rejected.
- 3.11 Willingness of the associated agencies for Specialized works like Lift , Fire Protection system , electrical agency , plumbing agency shall be submitted as per Form G.
- 3.12 MOU between the Main contractor and Associated agency shall be submitted after the award of work.
- 3.8 IISER Pune reserves the right to restrict the number of empanelled agencies out of technically qualified agencies/EOI applications received i.e. minimum three and maximum ten numbers agencies shall be empanelled out of the total EOI applications received on merit basis or as desired by Engineer In-charge.

4 **Scope of EOI:**

- i) Expression of Interest (EOI) for prequalification of bidders is called from well-established and reputed civil engineering / building contractor possessing long standing experience are invited for empanelment of the agencies for execution of the Part-II of the main work of proposed Name of work: Construction of Smt. Indrani Balan science activity centre at IISER Pune. Agencies qualified in Clause 2 of document shall be evaluated as per Clause 10 of evaluation of criteria set out in the document. Combination of EOI document and part-2 commercial tender will form complete tender conditions for bidder. Commercial offer are invited from technically qualified bidders.
- ii) After technical evaluation of the EOI applications, the agencies meeting the minimum eligibility criteria shall be empanelled as a agencies for execution of the Part- II of the Turnkey project of Construction of Smt. Indrani Balan science activity centre at IISER Pune. Outline value of work is
- iii) Tenders for the Construction of Smt. Indrani Balan science activity centre at IISER Pune is turnkey basis tender shall be a composite tenders i.e. including civil, electrical, HVAC, partitions work , IBMS and integration of all services shall be invited after technical qualification of bidders and empanelment process gets completed.
- iv) The qualified empaneled specialized agencies shall be issued the composite e- tender document for the Construction of Smt. Indrani Balan science activity centre at IISER Pune for execution of the **Part-II** i.e. Civil , Electrical , HVAC, Partitions and integration of all the services as per the BOQ for the work on [URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)
- v) The intending bidders for the composite tender of Construction of Smt. Indrani Balan science activity centre at IISER Pune shall associate themselves with specialized agencies for PT slabs , Electrical , Plumbing, HVAC , Lifts and Fire Fighting works mentioned in the bid document before submission of the technical and financial bid.
- vi) The main agency for the Smt. Indrani Balan science activity centre shall be owing the total responsibility of execution of the project and the specialized agency shall be directly working under the main agency.

5 **Submission of EOI Documents**

5.1 The EOI submitted by the agency shall comprise the following:

- a) Documents in support of Minimum requirements as per Para 3
- b) Information in Formats, as specified as per Annexure 1.

and any other information required to be completed and submitted by Bidders in accordance with these instructions.

The Bidder shall submit the above documents as below,

- A) **Part I** –Documents in support of Minimum requirements as per Para 3.
 - Information as per Annexure 1

All the envelopes should be sealed & super scribed separately with appropriate Envelope number and heading as defined above.

6 EOI Validity

The EOI submitted shall remain valid for acceptance for a period of 90 days from the date of opening of the EOI , Technical qualification of bidders shall be valid till 24 months from the issue of technical qualification confirmation from the Institute. Technical qualification is valid only for “ Name of Work : Name of work: Construction of Smt. Indrani Balan Science Activity Centre at IISER PUNE.IISER/Pune/2018-19”. IISER Pune may consider technical credentials of the bidders for other upcoming projects without any right or obligation from bidder.

7 e-EOI documents may directly be downloaded from the IISER Pune <https://eprocure.gov.in/eprocure/app> or Institute website www.iiserpune.ac.in

8 The EOI in prescribed form duly completed and signed , scanned and shall be uploaded on or before **26/2/2019 up to 15.00 hours** on <https://eprocure.gov.in/eprocure/app> only. Submission of hard copies shall not be accepted. Only e-submission shall be valid. EOI will be opened on **28/2/2019 up to 15.00 hours** in the presence of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the EOI as specified, the EOI will be received and opened on the next working day at the same time and venue. EOI sent by any other means other than e-EOI shall not be considered.

9 Director, Indian Institute of Science Education & Research, Pune shall be the “Competent Authority” hereinafter referred to as such for the purpose of empanelment process.

10 Evaluation criteria

10.1 The bidder qualifying initial criteria as set out in Para 2 & 3 and the details furnished by bidders in the Proforma enclosed as Annexure-1 of Section II will be evaluated by the committee appointed by the competent authority.

Performa’s listed are elaborated below,

I) Initial bidding capacity Proforma “A

II) Financial Information Proforma “B”

a) Solvency certificates from a scheduled bank - Form I

b) Details of all works of similar nature completed during the last 7 years ending last day of the 31st October 2013 Proforma “C”

c) Project under execution or Awarded Proforma “C1”

d) Performance report of works referred to in Proforma ‘C’&’ C1’ – Form II

- e) Organization structure Personnel & Establishment Proforma "D"
- f) Details of technical & administrative personnel to be employed for the Work, Proforma "D1"
- g) ISO certification on works if any Form II
- h) Confidential report to be obtained by the IISER from the client on the work executed by the contractor during last five year certification if any if required
- m) The bidders qualifying the initial criteria as set out in clause no 3 will be evaluated based on the information submitted by bidders. Special emphasis will be laid on competence to do good quality works within specified time schedule and in close co-ordination with other agencies over and above the rate structure of the items.
- n) Even though any bidder may satisfy the above requirement, he would be liable to disqualification if he has
 - a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures as required in the eligibility criteria documents.
 - ii) Records of poor performance such abandoning work, not properly completing the contract, or financial failure/weakness etc.

11. Clarification of Bids

- 11.1 To assist in the examination of EOI, the IISER, Pune may, at its discretion, ask any Bidder for clarification of his Bid. The request for clarification and the response shall be in writing or by email / fax, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the IISER, Pune in the evaluation of the bids
- 11.2 No, Bidder shall contact the IISER, Pune on any matter relating to his EOI from the time of the EOI opening to the time the empanelment list is declared by IISER Pune.
- 11.3 Any effort by the Bidder to influence the IISER's EOI evaluation, may result in the rejection of his EOI. **Prebid clarification meeting shall be on 26th Mar 2019 at 11.00am at Main Building , IISER Pune.**
- 12. Indian Institute of Science Education and Research Pune, does not bind itself to accept the EOI, and reserves the right to reject any or all of the EOI received without assigning any reasons. EOI in which any of the prescribed conditions are not fulfilled or any conditions including that of the conditional rebate put forth by the bidder shall be summarily rejected.

13 Empanelment Criteria

- 13.1. The IISER, Pune shall empanel the agencies whose evaluated offer / EOI has been determined to be the technically suitable and is substantially responsive to the Bidding Document, provided

further that the Bidder is determined to be qualified as per EOI document. The Board of Governors of IISER Pune and Building Works Committee and Competent Authority reserves the right to accept or reject any application during and after empanelment process and reject all applications at any time, without thereby incurring any liability to the affected applicants or specifying the grounds for the Employer's action.

- 13.2 EOI applicants shall be informed about their technical qualification or disqualification.
- 13.3 IISER Pune Empanelment decisions shall be final and binding on the EOI applicants and no claim/representation about technical qualification or disqualification from EOI applicants shall be entertained by IISER, Pune.

Pre-bid meeting

- 12.1 The Bidder or his officially authorized representative is invited to attend a pre- bid meeting, which will take place as referred in clause 11 of NIT. Bidder/ bidder representative who wish to attend Pre-bid meeting should carry a valid identity proof certifying his designation with said firm.
- 12.2 The purpose of the meeting is to clarify issues and to answer questions on matters that may be raised at that stage.
- 12.3 The Bidder is requested to submit their questions/ queries/ clarifications in writing or by email/ to reach the IISER PUNE before the meeting. Bidders can send Pre- bid queries on their letter head referring tender number by Speed post on above said address so as to reach IISER PUNE or on e-mail address registrar@iiserpune.ac.in before 14 2019 up to 11 00 Hours.
- 12.4 Minutes of the meeting (MOM), including the text of the questions raised (without identifying the source of enquiry) and the responses given will be uploaded as corrigendum on website ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) and www.iiserpune.ac.in
- 13 Any modification of the bidding documents which may become necessary as a result of the pre-bid meeting shall be made by the IISER, PUNE through pre bid MOM and this shall form part of bidding document.
- 14 IISER PUNE reserves the right to reject any prospective applicant without assigning any Reason and to restrict the list of technically qualified bidders to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

15 Site visit, availability of site and cost of bidding

- 15.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the IISER, PUNE will in no case be responsible and liable for these costs.
- 15.2 The Bidder should inform the IISER in advance about the proposed site visit.
- 15.2 The Bidder, at his own responsibility and risk is encouraged to visit, inspect and survey the Site and its surroundings and satisfy himself before submitting his bid as to the form and nature of the Site, the means of access to the Site, the accommodation he may require, etc.

- 15.3 In general, Bidders shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed.
- 15.4 The costs of visiting the Site shall be at the Bidders' own expense. Any report shared at the site, by the IISER is subject to verification by the contractor. Any deviations of information in the report and the actual site will not be the responsibility of the IISER.
- 15.5 The site for the work is available.
- 15.6 The architectural and structural drawings shall be made available in phased manner as per requirement of site the same as per approved program of completion submitted by the contractor after award of the work.

16 Content of Bidding Documents

- 16.1 Submission of a bid by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be executed and local conditions and other factors having a bearing on the execution of the works.
- 16.2 The Bidder shall submit the Bid, which satisfies each and every condition laid down in the bid documents, failing which, the bid is liable to be rejected.
- 16.3 Notice Inviting e-Tender / EOI/Prequalifications shall form part of the Contract document.
- 16.3.1 The documents listed below comprises one set of bid document that are to be issued to Bidders:

PART – I

TECHNICAL BID / EOI – PREQUALIFICATION OF BIDDERS (This bid)

Envelope –I

Volume I

Expression of Interest Document for Prequalification of bidders

PART-II – (FOR PREQUALIFIED BIDDERS IN PART-1)

Envelop II – (Financial bid)

Notice Inviting Tender (Including eligibility criteria)

Tender Form and General Rules and Directions for the Guidance of the Contractor

General Conditions of Contract

Special Conditions & PARTICULAR SPECIFICATIONS of Contract

Safety Code for Contract Work

Proforma of Schedule A, B, C

Volume- II: Special Conditions & PARTICULAR SPECIFICATIONS of**Contract & Tender Drawings****Volume –III : Financial bid Schedule of quantity (BOQ).****Amendment of Bid Documents**

- 17.1 Before the deadline for submission of bids, the IISER PUNE may modify the bidding documents by issuing corrigendum.
- 17.2 Any corrigendum so issued shall be part of the bid documents as well as Contract document and shall be on uploaded website [URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) and www.iiserpune.ac.in Bidders should take note of the uploaded corrigendum and submit the tenders accordingly.

18 Bid Validity

- 18.1 The bid submitted shall become invalid if:
- The bidders is found ineligible.
 - The bidder does not deposit online tender fee with IISER PUNE before the date and time fixed for opening of the bids.
 - The bidders does not upload all the documents (including GST registration) as stipulated in the bid document.
 - If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
- 18.2 The bids submitted shall remain valid for prequalification for a period of 90 days from the date of opening of the technical bids.

19 Technical bid Bid Opening

- 19.1 Online Commercial bid part-2 documents submitted by intending bidders shall be opened only of those bidders, whose tender fee and EMD is deposited online with IISER PUNE and scanned their scanned copies i/c tender documents scanned and uploaded are found in order.
- 19.2 Bidder will submit a list of their sub -vendors for specialists' trades like Electrical, Lifts, Fire protection system etc., conforming to the criteria set out in the tender document under clause 1.6, **Information and Instruction to Applicants** of NIT. If, however, the sub-vendors so selected by the Contractor are subsequently found not to meet the criteria IISER and Consultant reserve the right to reject this selection and nominate a panel of sub-Vendors from among whom the Contractor should select an agency and get the work executed from this agency only .

TECHNICAL EVALUATION OF BIDS**Technical Evaluation of the bids**

- 20.1 The bidder qualifying initial criteria as set out in Para 2 & 3 and the details furnished by bidders in the Proforma 1 and **FORM A to Form H** enclosed as **Annexure-1** of Section II will be evaluated by the IISER PUNE technical evaluation committee appointed by the competent authority.
Performa's listed are elaborated below,

Initial bidding capacity Performa I,
II) Financial Information **FORM “A”**

Solvency certificates from a scheduled bank - **Form B**

Details of similar works -- **Form C**

Performance report of works referred to in **Form D**

Organization structure Personnel **Form E**

PROFORMA OF AFFIDAVIT FOR NON - BLACK LISTING- **Form F**
Willingness of the associated agency **Form G**

MOU between the main contractor and associated agency: **Form H**

Annexure –I & II – List of Equipment & Site testing laboratory

Confidential report to be obtained by the IISER from the client on the work
executed by the contractor during last five years certification if required

The bidders qualifying the initial eligibility criteria as set out in clause no 2 & 3 above will be evaluated based on the information submitted by bidders as per clause no 20.1 after due verification and selection will be made by IISER, PUNE on the basis of the strength of individual applicants. Main consideration will be the ability of the Principal Contractor to fulfill technical, financial, contractual and legal obligations. Special emphasis will be laid on competence to do good quality works within specified time schedule and in close co-ordination with other agencies over and above the rate structure of the items

k) IISER PUNE reserves the right to waive off minor deviations in the eligibility, if the technical evaluation committee consider that they do not materially affect the capability of the bidder to perform the contract. IISER PUNE decision in this regard shall be final and binding & conclusive.

On the due date of opening, the PQ bids will be opened. Further detailed scrutiny / evaluation will be carried out in following stages :

Stage-1: During the evaluation of PQ bids, the documents furnished by the bidders will be scrutinized in detail by Technical Evaluation Committee (TEC). Any application/PQ bid, found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing.

Stage-2: The competency of the main bidders as well as sub-contractors will be further evaluated by a Technical Evaluation Committee (TEC) including inspection of selected works carried out. The Technical Evaluation format including the evaluation criteria is enclosed.

Only those bidders who satisfy requirements under Stage-1 will be eligible for evaluation process under Stage-2. The bidders who are finally shortlisted after the complete evaluation will be qualified for further participation in the restricted tender for submission of their competitive offers.

20.2 TECHNICAL EVALUATION CRITERIA:

The bidders qualifying the initial eligibility criteria, as set out in Para 2 & 3) above, will be evaluated for following criteria by scoring method on the basis of details furnished by them and inspection by the technical committee.

- | | | |
|-----|---|------------------|
| (a) | Financial strength (Form “A”& B) | Maximum 20 Marks |
| (b) | Experience in similar nature of work during last seven years (Form “C”) | Maximum 20 Marks |
| (c) | Performance on work (Form “E”) -Time over run | Maximum 20 Marks |
| (d) | Performance on work (Form “E & E1”) – Quality | Maximum 15 Marks |
| (e) | Personnel and Establishment (Form F and G) | Maximum 10 Marks |
| (f) | Plant and Equipment (Form ‘H’) | Maximum 15 Marks |

Gross Marks Total

100 Marks

Sr No	Attributes	Marks	Evaluation
(a)	Financial Strength	(20 Marks)	i) 60% Marks for minimum eligibility
	i) Average Annual Turnover	16 Marks	ii) 100% Marks for twice the eligibility criteria or more
	i) Solvency Certificate	4 Marks	In between (i) and (ii) - On prorata basis
(b)	Experience In similar Class of works	(20 Marks)	i) 60% Marks for minimum eligibility
			ii) 100% Marks for twice the eligibility criteria or more
			In between (i) and (ii) - On prorata basis
(c)	Performance of Works (Time over run)	(20 Marks)	
	Parameter	Calculation for Point	Score
	i) Without levy of Compensation	If TOR =	1.0 2.0 3.0 >3.5
	ii) With levy of Compensation		20 15 10 10
	iii) Levy of Compensation not decided		20 5 0 -5
			20 10 0 0

			Maximum 20 Marks		
(d)	Performance of Works (Quality)	Maximum (15 marks)			
1	Proforma E - Based on Client Reports of Quality	Maximum (5 marks)			
2	Proforma E1 - Based on Site Inspection Report (Stage-2)	Maximum (10 marks)			
	Total	Maximum (15 marks)			
	Score:	Proforma E	Proforma E1	TOTAL SCORE	
	(i) Outstanding	5	10	15	
	(ii) Very Good	4	7.5	11.5	
	(iii) Good	3	5	8	
	(iv) Poor	0	0	0	
Stage-2 , Proforma E1 Site Visit Report for Technical Evaluation Committee , Maximum Marks 10 Marks					
Reference : Technical Specifications : CPWD Civil Specifications 2009 Vol-I And Ii , CPWD Electrical Specifications 2013/2018 Vol-I To Viii And CPWD HVAC Specifications 2017 And Correction Slips issued time to time					
	Ratings	Outstanding	Very Good	Good	Poor
A	Civil				
1.1	Overall build quality of external plaster in the terms of line , level and finishing , cracks , corner finishing.	10	7	5	0
1.2	Overall workmanship for external façade works , aluminum works , glazing works.	10	7	4	0
1.3	Overall build quality of internal plaster in terms of line and level , wall surface finishing.	10	7	5	0
1.4	Overall build quality of flooring , slopes , workmanship , inlays etc	8	6	5	0
1.5	Overall build quality of internal doors , line level of installation of fittings etc	8	6	5	0
1.6	Overall build quality of false Ceiling , workmanship , line level , workmanship etc.	8	6	5	0
	TOTAL CIVIL	54	39	29	0

B	ELECTRICAL				
1.7	Overall Electrical System set-up , use of appropriate cables based on loads , load dependent rating of MCB's and rating of DB's as per standards. Overall Data system , quality of workmanship of Hub room , data cabling system.	10	7	5	0
1.8	Overall electrical panel , quality of panel in terms of use of switchgears , bus bars , Fire Proof panel box , quality of painting as per standards.	10	7	5	0
1.9	Overall fire hydrant and sprinkler set-up set-up installed by bidder , appropriate pumps etc. as per standards.	8	7	5	0
1.11	Overall IBMS system , activities linked with IBMS.	8	7	5	0
	TOTAL ELECTRICAL	36	28	20	0
C	HVAC				
1.12	Overall HVAC system , AHU room , AHU build quality , quality of ducting , quality of dampers and quality of diffusers. If VRF- Quality of copper piping , quaifty of insulation , quality of cassette units.	10	7	5	0
	TOTAL HVAC	10	7	5	0
	TOTAL MARKS	100	74	54	0
	SCALE OF 10 SYSTEM OF MARKS	10	7.4	5.4	0

Bidder should score minimum 50% marks of subhead A , B and C to qualify

Marks obtained by the bidder in E1 shall be considered for evaluation process.

Total marks obtained by bidder shall be converted to the scale of 10 and added to (d) Performance of Works (Quality)

(e) Personnel and Establishment (Max. 10 marks)	
(i) Graduate Engineer	3 marks for each upto Max.3 marks
(ii) Diploma holder Engineer	2 marks for each upto Max.4 marks
(iii) Supervisory / Foreman	1 marks for each upto Max.3 marks
(f) Plant & Equipment	

(Max. 15 marks)	
(i) Concrete Mixer	1 marks for each upto Max.1 marks
(ii) Truck / Tippers / Transit mixer	1marks for each upto Max.1 marks
(iii) Steel shuttering	2marks for one set of 800 sqm upto max 4 marks
(iii) Tower Crane	2marks for each upto Max.2 marks
(iv) Building Hoist	1mark for each upto Max. 1
(v) Excavator	1mark for each upto Max. 2 marks
(vi) Concrete Batching Plant	2marks for each upto Max.2 marks
(vii) Road Roller/ Vibratory Road Roller	1 mark for each upto Max. 1
(viii) Bar cutting machine	1mark for each upto Max. 2
(ix) Paver Finisher	2mark for each upto Max. 4 marks

To become eligible for short listing the bidder must secure at least Fifty percent marks in

each attribute (i.e. (a), (b), (c), (d) (e) and (f) of above and Sixty percent marks in aggregate.

The IISER PUNE, however, reserves the right to restrict the list of short listed agencies out of technically qualified agencies to any number deemed suitable by it but minimum three in case the technically qualified bidders are more than three.

Note: The average value of works for time overrun & quality shall be taken on the basis of performance report of the eligible similar works.

20.3 Evaluation of performance: Evaluation of the performance of the bidders for eligibility shall be done by the committee constituted by the Director, IISER PUNE. All the eligible similar works executed and submitted by the bidders may be got inspected by a committee which may consists client or any other authority as decided by the competent authority. The marks for the Performance of Works (Quality) shall be given based on this inspection, if inspection is carried out otherwise on the basis of the performance report given by the client department officer not below the rank of Executive Engineer.

Short listing for prequalification of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation

Committee of experts, constituted by the Competent authority. The performance report from the executing authority shall also be considered for shortlisting.

If the information furnished by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in IISER Pune.

Prospective agencies shall satisfy themselves of fulfilling all the NIT criteria before submission of tender. Department reserves the right of non-consideration of tender of the agencies not fulfilling the stipulated criteria.

- 20.4 Even though a bidder may satisfy the above requirements, he would be liable for dis-qualification if he has:

Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.

Records of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.

21 Financial /Price bid – PART-2 FOR PREQUALIFIED BIDDERS

- 21.1 After technical evaluation of (part I) bids as per clause 2, 3 & 20 above only short listed agencies financial bids shall invited from bidders in due course.

Clarification of Bids

- 22.1 To assist in the evaluation, examination and comparison of Bids, the IISER, PUNE may, at its discretion, ask any Bidder for clarification of his Bid, including breakdown of unit rates. The request for clarification and the response shall be in writing or by email / fax, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the IISER, PUNE in the evaluation of the bids.
- 22.2 No, Bidder shall contact the IISER, PUNE on any matter relating to his bid from the time of the bid opening to the time the contract is awarded.
- 22.3 Any effort by the Bidder to influence the IISER's bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.

Indian Institute of Science Education and Research PUNE, does not bind itself to accept /qualify bid or any other bid, and reserves the right to reject any or all of the tenders received without assigning any reasons. Bids in which any of the prescribed conditions are not fulfilled or any conditions including that of the conditional rebate put forth by the bidder shall be summarily rejected.

Award Criteria

- 25.1. IISER PUNE reserves the right without being liable for any damages or obligation to inform the bidder to:

Amend the scope and value of the contract to the bidder

Reject any or all applications without assigning any reasons

- 25.2 IISER, PUNE shall award the contract to the Bidder whose evaluated offer / bid has been determined to be the technically suitable and financially lowest and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to execute the contract satisfactorily. The Board of Governors of IISER reserves the right to accept or reject any application and to annul the pre-qualification process and reject all applications at any time, without thereby incurring any liability to the affected applicants or specifying the grounds for the Employer's action

Contractor whose tender is accepted will be required to furnish Performance guarantee of 5% (Five Percent) in **Part-2** of the tendered amount within the period specified in Schedule C. This guarantee shall be in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'C'. including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor and without prejudice to any other right or remedy. The Earnest Money deposited along with tender shall be returned after receiving the aforesaid performance guarantee. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of the applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC, and BOCW Welfare Board i/c provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work and programme chart (Time and Progress) within the period specified in Schedule C.

For execution of Electrical & Mechanical (E&M), firefighting & lift components of works, the main agency has to associate with specialised agency as per the laid down minimum eligibility criteria in tender document and submit the details of MOU of such agencies to Engineer in charge.

- 27.1 Entire work under the scope of Composite bid including Civil, Electrical & Mechanical (E&M), firefighting & lift shall be executed under one agreement.
- 27.1 The main contractor has to enter into MoU in **Form 'H'** with his associate agency(s) for E & M component conforming to eligibility criteria as defined in the bid document and has to submit details such agency(s) to Engineer-in-charge of minor component(s) within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge.

- 27.2 If the main contractor fails to associate agency/agencies for execution of for Electrical & Mechanical (E&M), firefighting & lift component of work within prescribed time or furnishes incomplete details or furnishes details of ineligible agencies even after the tenderer is given due opportunity, the entire scope of such component of works shall be withdrawn from the tender and the same shall be got executed by the Engineer-in-Charge at the risk and cost of the main contractor.
- 27.3 In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge. The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.
- 27.4 Running payment for the work shall be made to the main contractor. In case main contractor fails to make the payment to the contractor associated by him within 15 days of receipt of each running account payment then on the written complaint of contractor associated Engineer in charge shall serve the show cause to main contractor and after considering the reply of the same he may make the payment directly to the contractor associated as per the terms & conditions of the agreement drawn between main contractor and associate contractor fixed by him, if reply of main contractor either not received or found unsatisfactory. Such payment made to the associate contractor shall be recovered by the Engineer in charge from the next RA/final bill due to main contractor as the case may be.
- 27.5 The Composite work shall be treated as complete when all the components of the work are complete. Bidder shall quote rates for all items in the BOQ (i.e. Civil, Electrical, LIFTs, firefighting) of work in the financial bid document **of Part-2** . It will be obligatory on the part of the tenderer to sign the tender document for all the components (The schedule of quantities, conditions and special conditions etc.)

28 Disclosures

Any change in the constitution of the contractor's firm, where it is a partnership firm, as declared in the prequalification documents submitted by the bidders at the time of submission of prequalification documents, should be disclosed to the IISER, PUNE, at any time between the submission of bids and the signing of the contract.

**Registrar and Engineer In-charge
IISER Pune**

I) ADDITIONAL INFORMATION AND INSTRUCTION TO APPLICANTS

1.0. GENERAL

1.1 STATEMENT OF OBJECTIVES AND BRIEF PARTICULARS OF THE PROJECT:

The IISER Pune, proposes to construct a Campus building on its land measuring about 3,96,704 Sqm (98.0 Acres) located in a prime location of the Pune city , Maharashtra State.

The proposed Smt. Indrani Balan science activity centre at IISER Pune are shall be predominantly reinforced concrete framed structure. The Building is an research outreach facility with exhibition Centre building having G + 3 Floors with a total built-up area of approximately 56, 000 sqft. Approximate value of work may be 1606 Lakhs.

The scope of the complete work of Smt. Indrani Balan science activity centre at IISER Pune is given as below ,

Part-I- Civil works:

- RCC footings & Raft
- RCC framed structure and PT slabs
- Masonry and internal & external finishing works

Part-II

- Plumbing & Sanitary works
- Lifts
- Electrical and Fire protection System
- HVAC, partitions and integrations of all services.
- IBMS

Also, the Entire campus should be constructed as per GRIHA Green building recommendations..

- ❖ The entire Project will be executed under a Single Point Responsibility system.
- ❖ IISER Pune has appointed Principle Architect C R Narayan Rao as a consultant for the design of Smt. Indrani Balan science activity centre at IISER Pune and all the drawings and details shall be prepared by the appointed consultant and his authorized representative.
- ❖ All drawings (Architectural / Structural / Services) for the work shall be made available by the employer.
- ❖ Work shall be executed according to Conditions of Contract, Specifications, BOQ and Drawings attached with the composite tender to be called after completion of the empanelment process in Part-2.
- ❖ Work shall in general be executed as per, particular Technical Specifications, CPWD Specification, National Building code of India, relevant Indian Standard (IS) Codes, etc

- ❖ As these buildings will have green building features, Contractors are expected to provide adequate and complete documentation, towards obtaining certification from GRIHA

- 1.2 Letter of transmittal and forms for EOI are attached (Annexure I)
- 1.3. All information called for in the enclosed forms should be furnished against the respective columns in the forms. If information is furnished in a separate document, reference to the same should be given against respective columns. Such separate documents shall be chronologically placed at the end of the prescribed application. If information is 'nil' it should also be mentioned as 'nil' or 'no such case'. If, any particulars/query is not applicable in case of the applicant, it should be stated as 'not applicable'. However, the applicants are cautioned that not giving complete information called for in the application forms required, not giving it in clear terms or making change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by Fax and those received late will not be entertained.
- 1.4. References, information and certificates from the respective clients certifying suitability, technical know-how or capability of the applicant should be signed by an officer not below the rank of Superintending Engineer/Chief Project Manager or equivalent.
- 1.5 The Tenderer is advised to attach any additional information which he thinks is necessary in regard to his capabilities to establish that the applicant is capable in all respects to successfully complete the envisaged work. He is however, advised not to attach superfluous information. No further information will be entertained after pre-qualification document is submitted, unless it is called for by Employer.
- 1.6 The Principal Contractor for the Smt. Indrani Balan science activity centre tender shall associate (Association through MOU / Subsisting agreement) with specialised agency in the bid document for the composite tender for Smt. Indrani Balan science activity centre for the Part-II portion of the work i.e. HVAC & partition and integration work . The consent letter from associate specialised agency shall also be enclosed along with tender. The Principal contractor or Associates shall be required to possess valid license for respective trade for executing the specialized services.
- 1.7 LETTER OF TRANSMITTAL

The applicant should submit the letter of transmittal attached with EOI document.

LETTER OF TRANSMITTAL

From

To

THE DIRECTOR,
INDIAN INSTITUTE OF SCIENCE EDUCATION & RESEARCH (IISER)
IISER Pune Campus,
Dr.HOMI BHABAHA ROAD, PUNE – 411 008

Sub: SUBMISSION OF EOI FOR THE EMPANELMENT OF THE AGENCIES FOR CONSTRUCTION OF SMT. INDRANI BALAN SCIENCE ACTIVITY CENTRE BUILDING AT IISER-PUNE.

Sir,

Having examined the details given in press notification and the EOI, I/we hereby submit the EOI documents and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for eligibility criteria and have no further pertinent information to supply.
3. I/We submit the requisite certified solvency certificate and authorize the Director, IISER, Pune – 411 008 to approach the Bank issuing the solvency certificate to confirm the correctness thereof. I/We also authorize Superintending Engineer, IISER, Pune to approach individuals, employers, firms and corporation to verify our competence and general reputation.
4. I/We submit the following certificates in support of our suitability, technical know-how & capability for having successfully completed the following works

Name of Work:

Certificate from

- 1.
- 2.
- 3.

- 1.
- 2.
- 3.

Enclosures:

Seal of applicant

Date of submission

Signature(s) of applicant(s)

ANNEXURE 1**PROFORMA 'A'****INFORMATION REGARDING INITIAL BIDDING CAPACITY**

The information to be filled in by the Bidder in the following pages will be used for purposes of Pre-qualification as provided above.

1. For Individual Bidders**1.1 Constitution or legal status of Bidder (Attach Copy)**

Place of registration:

Principal place of business:

(Power of attorney of signatory of Bid)

1.2 Value of work Completed during the last five years (in Rs. Lacs)

<i>Particular</i>	<i>Year</i>	<i>Value</i>
Total value of Work Executed in the last five years **	2013-14	
	2014-15	
	2015-16	
	2016-17	
	2017-18	

** Immediately proceeding the financial year in which bids are received. Attach certificate from Chartered accountant.

1.3 (works for which bids have been submitted and works which are yet to be completed) as on the date of this bid calculated as per **clause 3.8**

(A) Existing commitments and on-going works: (format for clause 3.7)

<i>Description Of work</i>	<i>Place & state</i>	<i>Contract No. & Date</i>	<i>Name & Address of Client</i>	<i>Value of Contract (Rs. Lacs)</i>	<i>Stipulated period of completion</i>	<i>Value of work remaining to be completed</i>	<i>Anticipated date of completion (Rs.)</i>	<i>Remarks Information regarding the litigation if any</i>

(B) Works for which bids already submitted (format for clause 3.7)

<i>Description of work</i>	<i>Place & State</i>	<i>Name and Address of Client</i>	<i>Value of contract Rs in Lakhs</i>	<i>Stipulated period of completion</i>	<i>Date when decision is expected</i>	<i>Remarks if any</i>

PROFORMA 'B'**FINANCIAL INFORMATION**

- I. Financial Analysis-Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income tax Department (Copies to be attached.)

Years

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Gross annual turn over					
Profit/ Loss					

- II. Financial arrangements for carrying out the proposed work.
- III. Solvency Certificate from Bankers of the bidder in the prescribed Form "I".

Signature of Chartered Accountant with Seal

Signature of Bidder(s)

Form I

FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK

This is to certify that to the best of our knowledge and information that;

(Name of the individual or the firm)

(Name of the proprietor in case of a sole proprietorship concern or names of partners in case of partnership concern as per bank's record, be indicated)

(Address of the customer as per bank record)

is a / are customer(s) of our bank, is/are respectable and can be treated as good for any engagement upto a limit of Rs. _____
(Rupees _____ only)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Signature of the Manager

Seal of Bank

Note : This certificate should be issued on the letter head and addressed to the DIRECTOR , IISER Pune Campus, Main Building Dr.HOMI BHABAHA ROAD, PUNE – 411 008 in a Sealed Cover

PROFORMA 'C'**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST 7 (Seven) YEARS
ENDING LAST DAY OF THE MONTH**

<i>S. No.</i>	<i>Name of work/ project and location</i>	<i>Owner or Sponsori-ng organizat-ion</i>	<i>Cost of work in crores of Rupees</i>	<i>Date of commen- cement As per contract</i>	<i>Stipulat-ed date of comple- tion</i>	<i>Actual date of compl- etion</i>	<i>Litigation/ar bitration cases pending/in progress with details</i>	<i>Name and address/te leph-one number of officer to whom referen-ce may be made</i>	<i>Remar-ks</i>
1	2	3	4	5	6	7	8	9	10

- Indicate gross amount claimed and amount awarded by the Arbitrator.

SIGNATURE OF BIDDER(S)

PROFORMA "C1"**PROJECTS UNDER EXECUTION OR AWARDED**

<i>S No</i>	<i>Name of work/ project and location</i>	<i>Owner or Sponsoring organizati on</i>	<i>Cost of work in crores of Rupe-es</i>	<i>Date of commen- cement As per contract</i>	<i>Stipulat-ed date of completion</i>	<i>Actual date of compl- etion</i>	<i>Litigation/a rbitation cases pending /in progress with details</i>	<i>Name and address / telephone number of officer to whom reference may be made</i>	<i>Rema- rks</i>
1	2	3	4	5	6	7	8	9	10

Certified that the above list of works is completed and no work has been left out that the information given is corrected to my knowledge and belief.

SIGNATURE OF BIDDER(S)

Form 'II'**PERFORMANCE REPORT OF WORKS REFERRED TO IN PROFORMA 'C' &'C1'**

1. Name of the work/
Project & Location.
2. Agreement No.
3. Estimated Cost
4. Tendered Cost
5. Date of Start
6. Date of completion
 - (a) Stipulated date of completion.
 - (b) Actual date of completion.
7. Amount of compensation levied for delayed
Completion if any.
8. Amount of reduced rate items,if any
9. Performance report
 - i) Quality of Work : Very Good / Good / Fair / Poor
 - ii) Financial soundness : Very Good / Good / Fair / Poor
 - iii) Technical Proficiency : Very Good / Good / Fair / Poor
 - iv) Resourcefulness : Very Good / Good / Fair / Poor
 - v) General Behaviour : Very Good / Good / Fair / Poor

DATED:**Executive Engineer or Equivalent**

PROFORMA 'D'

STRUCTURE AND ORGANISATION

1. Name and address of the applicant
2. Telephone No./Telex No./Fax No.
3. Legal Status (attach copies of original Document defining the legal status)
 - (a) An Individual
 - (b) A proprietary Firm
 - (c) A Firm in partnership
 - (d) A limited Company or Corporation.
4. Particulars of registration with various Government bodies (Attach attested photo-copy)
 - a) Registration Number.
 - b) Organization / Place of registration
5. Names and Titles of Directors and officers with designation to be concerned with this work.
6. Designation of individuals authorized to act for the organization.
7. Was the bidder ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of that.
8. Has the bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give the name of the project and give reasons for abandonment.
9. Has the bidder or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organization at any time? If so, give details:
10. Has the bidder or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give detail.
11. In which field of Civil Engineering Construction, the bidder has specialization and interest ?
- 12 Any other information considered necessary but not included above.

SIGNATURE OF BIDDER(S)

PROFORMA 'D1'**DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK**

S.No .	Designation	Stre ngth	Allotted for this project	Name	Qualification	Professional Experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

Signature of Bidders

Form 'III'

PROFORMA ON ISO CERTIFICATION, IF ANY

1. Year of Certification

2. Name and Address of Certifying Agency

3. Name of Management Representative

4. Validity of Certificate

Note : Attested copy of certificate (attested by Government Officer or Notary Public) to be enclosed.

SIGNATURE OF BIDDER

WITH SEAL

CHECK LIST: (Details of Enclosures.)

Sl.No	Description of item	Enclosed	Not enclosed
1.	Pre-Qualification Documents as per Annexure 1 Pro forma A to D1 Form I to II		
2.	Power of attorney as required		
3.	Certificate of Registration as required		
4.	Memorandum of Articles of association as required		
5.	Audited Balance Sheet and Profit & Loss statement for the past five financial years duly certified by a Chartered Accountant.		
6.	Supporting certificates for technical and financial capability from relevant authorities.		
7	Organization Chart with responsibilities, Curriculum Vitae of personnel proposed for this project.		
8	Any other important information.		

FORM 'E'**PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "C" & "D"**

(Separate certificate for each work/ Project)

1. Name of work/Project & Location
2. Agreement No.
3. Estimated Cost
4. Tendered Cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
 - (iii) Present position of work, if in progress.
7. Amount of compensation levied for delayed completion, if any.
8. Amount of reduced rate items, if any.
9. Performance Report.

(1)	Quality of work	Very Good/Good/Fair/Poor
(2)	Financial soundness	Very Good/Good/Fair/Poor
(3)	Technical Proficiency	Very Good/Good/Fair/Poor
(4)	Resourcefulness	Very Good/Good/Fair/Poor
(5)	General behavior	Very Good/Good/Fair/Poor
(6)	Time Consciousness	Very Good/Good/Fair/Poor

Dated:

Executive Engineer or equivalent

Signature with Seal

FORM 'E1' – For Technical Evaluation Committee-IISER Pune**PERFORMANCE REPORT OF WORKS**

(Separate evaluation report for each work/ Project)

1. Name of work/Project & Location
2. Agreement No.
3. Estimated Cost
4. Tendered Cost
5. Date of start
6. Date of completion
 - (i) Stipulated date of completion
 - (ii) Actual date of completion
 - (iii) Present position of work, if in progress.

7. Performance Report**1. External Finishes of Building – Total**

(1)	Quality of work	Very Good/Good/Fair/Poor
(2)	Financial soundness	Very Good/Good/Fair/Poor
(3)	Technical Proficiency	Very Good/Good/Fair/Poor
(4)	Resourcefulness	Very Good/Good/Fair/Poor
(5)	General behavior	Very Good/Good/Fair/Poor
(6)	Time Consciousness	Very Good/Good/Fair/Poor

Marking to be done as per evaluation Criteria by Committee.

Dated:

Executive Engineer or equivalent

Signature

with

Seal

FORM 'F'**STRUCTURE & ORGANISATION**

- 1 Name & Postal Address of the applicant:
- 2 Telephone No./Telex No./Fax No.
- 3 Legal status of the applicant (Please tick and attach attested copies of original document defining the legal status)
 - (a) An individual; (b) A proprietary firm; (c) A firm in partnership
 - (d) A limited company or Corporation
- 4 Particulars of registration with various Government bodies (scanned & uploaded photocopy)

Dept./Organisation & Place of registration	Registration No.
1.	
2.	
- 5 Names and Titles of Director & Officers with designation proposed to be concerned with this work
- 6 Designation of individuals authorised to act for the organisation
- 7 Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the construction? If so, give the name of the project and reasons of suspension of work.
- 8 Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
- 9 Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organisation at any time? If so give details.
- 10 Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
- 11 In which fields of Engineering construction the applicant has specialisation and interest?

FORM 'H'**DETAILS OF CONSTRUCTION PLANT AND EQUIPMENT LIKELY TO BE USED IN CARRYING OUT THIS WORK**

Sr. No	Name of Equipment/ Plant	Nos	Capacity or Type & make	Age	Condition	Ownership status				Current Location	Remarks
						Presently owned	Leased	To be purchased	Proposed to be hired		
1	2	3	4	5	6	7	8	9	10	11	12
1	<u>Earth moving equipment</u> Excavators(various sizes)										
2	<u>Equipment for hoisting</u> 1. Building hoist 2. Tower Crane										
3	<u>Equipment for concrete work</u> 1 Concrete batching plant 2. Concrete pump 3. Concrete transit mixer 4. Concrete mixer 5. Needle vibrator 6. Needle vibrator 7. Curing pumps (various capacities)										
4	<u>Equipment for building work</u> 1. Block making machine 2. Bar bending machine 3. Bar cutting machine 4. Wood thickness planers 5. Drilling machine 6. Circular saw machine										

	7. Welding generators 8. Welding transformers 9. M.S.pipes 10. Steel shuttering 11. Steel scaffolding 12. Grinding/Polishing machines									
5	<u>Testing Equipments</u> 1. Cube Testing 2. Sieve analysis 3. Ultrasonic test 4. Silt test 5. Micron gauger 6. Moisture Metre 7. Any other									
6	<u>Equipment for road work</u> 1.Road rollers 2.Bitumen paver finishers 3.Hot mix plant / Wet mix Plant 4.Spreaders 5.Earth rammers 6. Vibratory road rollers									
7	<u>Equipment for transportation</u> 1. Tippers 2. Trucks 3. Water tankers									
8	Pneumatic equipment 1.Air compressors (diesel) 2. Air Compressors (Elect)									
9	Dewatering equipment 1.Pump									
10	Power equipment 1.Diesel generators									
11	Any other plants/equipments									

LIST OF DOCUMENTS TO BE SCANNED & UPLOADED

- 1 Financial Turn Over certified by CA-Form 'A'
- 2 Profit & Loss statement certified by CA-Form 'A'
- 3 Latest Bank Solvency Certificate-Form 'B'
- 4 List of similar works completed in last 7 years indicating: i) Agency for whom executed ii) Value of Work, iii) Stipulated and actual time of completion.-Form 'C'
- 5 List of works in Hand indicating: i) Agency ii) Value of Work, iii) Stipulated time of completion / present position.-Form 'D' , D1
- 6 List of similar works completed Form E , List of similar works completed Form F
- 7 List of Technical Staff-Form 'G'
- 8 List of Construction Plants and Machinery-FORM 'H'
- 9 Certificates:
 - i) Registration certificate, if any
 - ii) Certificates of Work Experience / Performance Certificates
 - iii) GST (Goods and Services Tax) Registration Certificate
 - iv) PAN (Permanent Account Number) Registration
 - v) EPFO registration certificate
 - vi) ESIC registration certificate
 - vii) BOCW Welfare Board registration certificate
- 10 Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
- 11 e payment details towards cost of Processing Fee.
- 12 FDR of any Scheduled Bank against EMD.
- 13 Bank Guarantee of any Scheduled Bank against EMD (if any)
- 14 Undertaking for having gone through the documents as per Technical Bid.
- 15 Undertaking for downloaded the Pre-bid clarifications issued by the Department after close of sale of tenders as indicated in the Technical Bid.

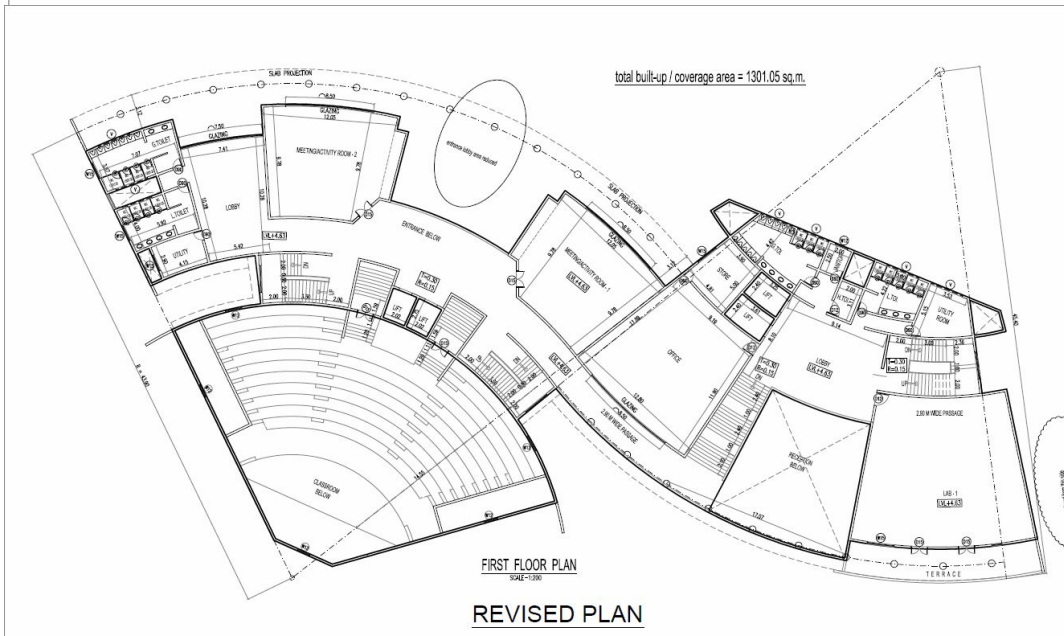
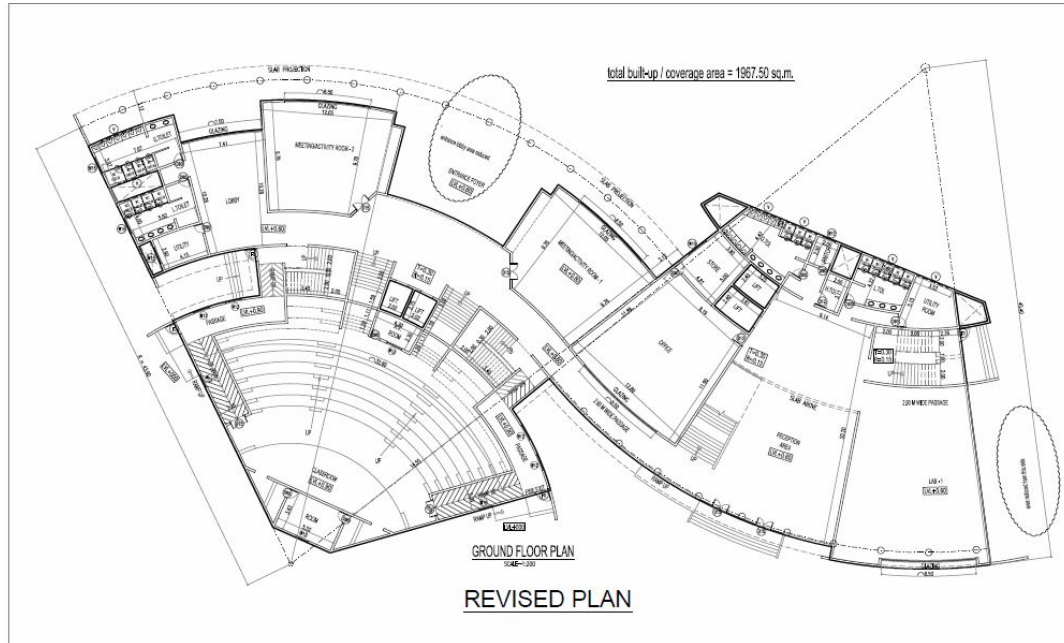
(Scanned copy of all original certificates to be uploaded)

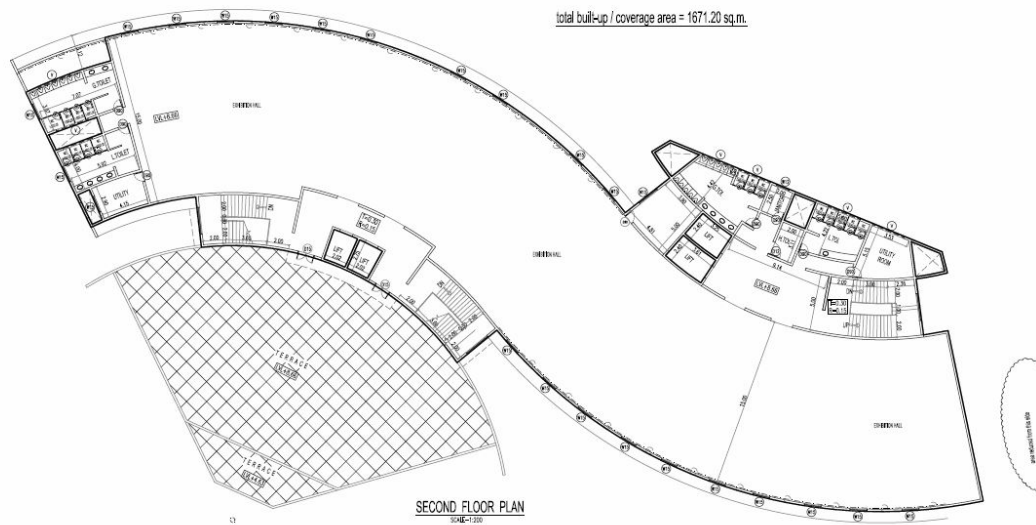
Project Drawings for reference :

Proposed project drawings are attached as mere reference of bidders.

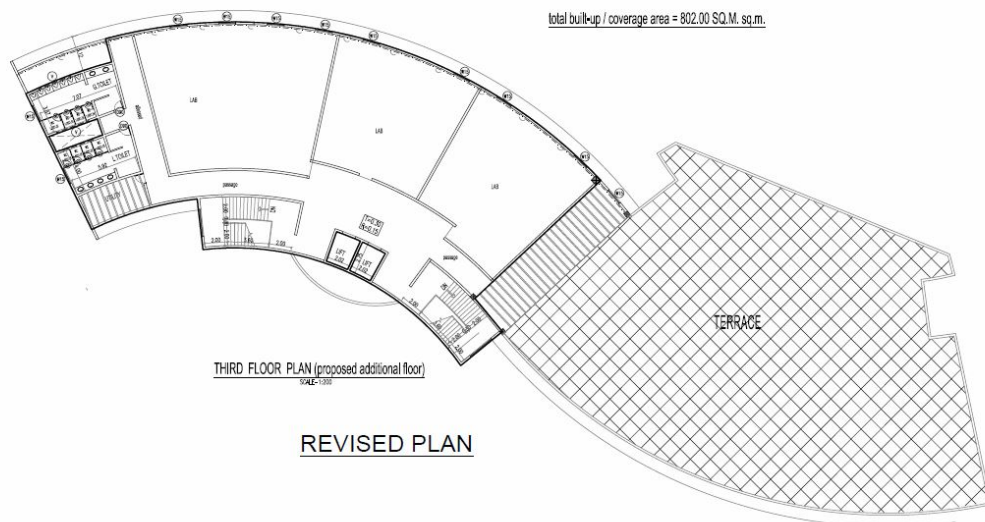
IISER Pune reserve rights to revise , add , remove , relocate , reorient , add floors in part or completely during part-2 or during execution.

Drawings are issues as a mere outline idea for bidders and subjected to revision by IISER Pune.





REVISED PLAN



REVISED PLAN

End of Document

EXPRESSION OF INTEREST (EOI)
FOR
PREQUALIFICATION OF BIDDERS
FOR
NAME OF WORK: CONSTRUCTION OF SMT. INDRANI
BALAN SCIENCE ACTIVITY CENTRE AT IISER PUNE.