



**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
PUNE**

(An Autonomous Institution, Ministry of Human Resource Development, Govt. of India)

IISER Campus, Dr. Homi Bhaba Road, Pune-411 008.

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No: 54(2) /IISER/Pune/2018-19/ 186

Date 20/11/2018


NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Director, IISER, Pune for the work mentioned below up to **3.00 pm on 30/11/2018** from registered contractor for the work mentioned below. The quotations will be opened at 3.30 pm on the same day.

Name of work: Repairing of ceiling fan, exhaust fan, pedestal fan and wall mounted fan at IISER Pune.

Issue To-

Address of the Agency-


Executive Engineer
IISER, Pune.
Pune-411008

Terms & conditions: - Terms and Conditions:


- 1) The applicant should be registered with CPWD in western region, Maharashtra State PWD, MES, Railways in appropriate category for Electrical/Civil/ (B & C) works OR having work experience with reputed organization and institutes for fan & pump repairs /winders/fan & pump supplier /authorized service dealer. The registration certificate should be valid till the last date of receipt of tender. Applicant should submit attested or notarized copies of the valid registration certificate .Applicant should submit attested or notarized copies of experience for work completed within last 3 years from client department with copy of work order along with quotation. Bidders not meeting minimum eligibility criteria shall summarily be rejected.
- 2) Time period for completion of work shall be 45 (Forty five) days from the date of placing the work order by IISER Pune. The act of backing-out after quotation will debar such agencies for participating in future quotations of IISER PUNE. Bidder may e-mail queries on maintenance@iiserpune.ac.in or submit to IISER PUNE office in hard copy on all working days before a day of submission date of quotation.
- 3) Quotation can be obtained from IISER PUNE Engineering office at Main Building between 10 AM to 4 PM on all working days before date of submission. Applicant may quote by downloading quotation document from IISER PUNE **website**.
- 4) All agencies need to submit their quotation in hard copy in a sealed envelope to this office by suitable means on and before **3 PM on 30/11/2018**. Quotation received after the date & time specified above shall not be accepted. Any delays, postal delay etc. will not be entertained. Agency should quote for all the items in the BOQ. The bid shall be submitted in the original



Bid document (as issued by the IISER, Pune) super scribing the name of work. Rates quoted in the words shall be treated as final for deciding L1 bidder.

- 5) Quotations will be opened on the **same day at 3.30 PM** in the presence of agency or their authorized representatives, if any. The offer of the agency should be commercially clear including acceptance of all terms and conditions of this Quotation by the agency. IISER Pune reserves the right to accept or reject the quotation/s without assigning any reasons.
- 6) Quotations submitted with any conditions shall be treated as 'Conditional Quotation' and shall be summarily be rejected by IISER PUNE.
- 7) Quoted rates should be inclusive of cost of all the materials, labour cost , GST , all taxes, octroi , duties , cost of sample and fees towards testing of materials in labs ,royalties etc. complete. Nothing extra shall be paid separately.
- 8) All approved makes shall be as specified in BOQ and as per CPWD specifications, agency should put-up technical data and obtain prior approval on makes of various materials of IISER PUNE before taking-up work.
The successful agency shall make his own arrangement for all Tools & tackles, cranes, pulleys etc. for work Complete in view of completion of work. Electricity shall be provided free of cost to agency at one source, agency should make own arrangement to safely tap of power from source to work location.
No advance payment shall be made by IISER Pune.
Quoted rates should be including GST, TDS and other applicable taxes and cess will be deducted from the bills of the work as applicable.
- 9) Specification for the work to be carried out as per BOQ, latest CPWD specification, IS specifications & as per instruction of IISER PUNE whenever specification CPWD/ IS specification are not available.
- 10) The contractor shall ensure that minimum wages should be paid to the labours and employees in accordance with labour laws.
- 11) L1 Agency to submit actual measurements and abstract sheet to IISER PUNE within 30 days from completion of work.
- 12) Any miscellaneous civil/electrical/mechanical work related to execute and complete said items will be scope of agency. Agency can visit site before quoting rates.

Enclose- Bill of Quantity (BOQ) as per Annexure-


Executive Engineer
IISER, Pune
Pashan, Pune-8

Sign. Of Agency and Stamp



Bill of Quantity (Annex A)

Name of work : Repairing of ceiling fan, exhaust fan, pedestal fan and wall mounted fan at JSER Pune.

Sr. No.	Item	Qty	Unit	Rate	Amount
1	Rewinding and testing of 1200 / 1400 mm ceiling fan, < 60 W, Domestic type in F class winding copper wire, as complete with required replacement of capacitor, marking on blades for air balancing, nutbolts, screws for fan mounting on down rod. Make for wire RR / Polycab / Finolex. (Cleaning, transport, handling, servicing etc are scope of work)	150	Nos		
2	Replacement of bearing / bushing for ceiling fan 1200 / 1400 mm sweep and shaft turning job , oiling & greasing etc as complete. Make SKF. (Making noise free operation is scope of work)	150	Nos		
3	Rewinding and testing of 300 / 450 mm industrial exhaust fan, < 60 W, Domestic type in F class winding copper wire, as complete with required replacement of capacitor, marking on blades for air balancing, nutbolts, screws for fan mounting on surface with required accessories. Make for wire RR / Polycab / Finolex. (Cleaning, transport, handling, servicing etc are scope of work)	25	Nos		
4	Replacement of bearing for industrial type exhaust fan 300/450 mm sweep and servicing with oiling & grasing as complete. Make SKF. (Making noise free operation is scope of work)	25	Nos		
5	Rewinding and testing of 250 mm industrial exhaust fan, < 60 W, Domestic type in F class winding copper wire, as complete with required replacement of capacitor, marking on blades for air balancing, nutbolts, screws for fan mounting on surface with required accessories. Make for wire RR / Polycab / Finolex. (Cleaning, transport, handling, servicing etc are scope of work)	25	Nos		
6	Replacement of bearing for industrial type exhaust fan 250 mm sweep and servicing with oiling & grasing as complete. Make SKF. (Making noise free operation is scope of work)	25	Nos		



7	Rewinding and testing of 400 mm pedestal and wall fan, < 60 W, Domestic type in F class winding copper wire, as complete with required replacement of capacitor, marking on blades for air balancing, nutbolts, screws for fan mounting on surface with required accessories. Make for wire RR / Polycab / Finolex. (Cleaning, transport, handling, servicing etc are scope of work)	10	Nos	
8	Replacement of bearing / bushing for 400 mm sweep pedestal and wall fan and shaft turning job , oiling & greasing etc as complete. Make SKF. (Making noise free operation is scope of work)	10	Nos	
9	Replacement of fan gear or socket assembly for pedestal (400 mm sweep) or wall fan (300 mm sweep).	10	Nos	
	Total			

Sign and stamp of Agency



D. Kulkarni
Executive Engineer
IISER Pune