



NOTICE INVITING TENDER

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH

An Autonomous Institution, Ministry of Human Resource Development, Govt. of India

Dr. Homi Bhabha Road, Pashan Pune – 411008.

Tel: +91-020-25908017; Email: purchase@iiserpune.ac.in

Website: www.iiserpune.ac.in

Tender Reference No: IISER/PUR/0090/20

Date: 12/06/2020

Indian Institute of Science Education and Research Pune (IISER Pune) is an Institute of National Importance established under an Act of Parliament. Institute is under Ministry of Human Resource Development, Government of India, for promotion of science education and research in the country.

Item Description: Procurement of Innova (7 Seater)-01 No

The Tender Document can be downloaded from institute website
<http://www.iiserpune.ac.in/links/tender-notices-and-eoi>

Critical Dates of Tender

Sr.No	Particulars	Date	Time
1	Date of Publication	12/06/2020	18:00 Hrs.
2	Bid Submission Start Date	12/06/2020	18:30 Hrs.
3	Bid Submission Close Date	19/06/2020	15:00 Hrs.
4	Opening of Bids	19/06/2020	15:30 Hrs.

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CHAPTER-1. INVITATION FOR BIDS

1. Indian Institute of Science Education and Research, Pune invites offline bids (e-tender) in single bid system for Innova. The Technical specifications are given in **Chapter 4: Schedule of Requirements, Specifications And Allied Technical Details.**

2. **Contact for information:**

Technical & Commercial contact:

Assistant Registrar (Stores & Purchase)

Indian Institute of Science Education and Research (IISER), Pune

Dr. Homi Bhabha Road, Pashan

Pune - 411 008, India

Tel : +91-020-2590 8246

Email: purchase@iiserpune.ac.in

Website : www.iiserpune.ac.in

3. Supply means: "Supply for IISER Pune in running condition".

4. **Submission of Bid:**

Bid Submission Start Date: 12/06/2020 from 18:00 Hrs

Bid Submission Close Date: 19/06/2020 up to 15:00 Hrs.

Opening of Bids: 19/06/2020 at 15:30 Hrs.

5. The Offer should comprise of the following:

- (i) The offer should be complete to indicate that all products and services asked for are quoted.
- (ii) The purpose of certain specific conditions is to get or procure best item for IISER, Pune. The decision of Purchase Committee shall be the guiding factor for selection of the responsive firms.
- (iii) Duly filled in Bid with proper seal and signature on each page of the bid should be submitted offline and the same should accompany with complete specifications, Manufacturer's name, address and relevant Technical Literature / Brochures with warranty Terms.
- (iv) Copy of GST No. and PAN Number allotted by the concerned authorities. If registered with the National Small Industries Corporation, the registration number, purpose of registration and the validity period of registration and a copy of NSIC registration wherever it is applicable should also be provided in bid.
- (v) Compliance sheet with any deviation with reference to the terms and specifications.
- (vi) The item should be supplied with manuals and the manuals including technical drawings should be complete in all respects to operate without any problem.



- (vii) Duly filled in checklist as per Chapter 6 should be submitted along with tender.
- (viii) The Bidders are requested to quote for Educational Institutional Price for Vehicle, since we are eligible for the same

Note : IISER , Pune is requesting only Single Bid (Technical Specification and Price together) the Bidders must be extremely careful about the requirement mentioned in the tender and submit their quotes accordingly. Any shortfalls found during the tender evaluation such bids will be rejected without seeking any further clarifications from the bidders. Since it is a single bid any further clarification will cause/draw objections from other bidders.

All the bidders should quote their offer as per “Chapter - 5 Price Schedule” for uniformity.

6. Purchase Committee

The Purchase Committee will evaluate the tenders and may also nominate some external/expert members, in the interest of IISER, Pune.

7. Terms of the Purchase Committee

- (i) A committee duly constituted by the Director, IISER, Pune will go through the bids and recommend firms that are meeting all the specifications of the Tender. The recommendation/decision of the purchase committee is the final and binding on all the parties.
- (ii) Purchase Committee will proceed through Bids as defined in **Chapter 4 (Schedule of requirements, specifications and allied technical details)**, in order to determine whether they are substantially responsive to the requirements set forth in the tender. In order to reach such a determination, IISER, Pune will examine the information supplied by the Bidders, and shall evaluate the same as per the specifications mentioned in this tender.

8. Comparison of Responsive bids:

After opening the bids, the responsive offers will be tabulated with reference to the specification.

- (ii) After arriving at final pricing of individual offers of all the short listed firms, the lowest firm will be awarded with Contract/Purchase Order subject to availability of funds.

- 9. No request for extension of due date will be considered under any circumstances.



10. No sub-contracting is allowed with regard to warranty maintenance and after sales service.
11. The Director, IISER, PUNE reserves the right to accept the offer in full or in parts or reject summarily or partly.



CHAPTER-2 : INSTRUCTIONS TO BIDDERS

Delivery Period / Timeliness

The delivery of Vehicle must be completed **within 60 days**, after placement of purchase order. The time is the essence of the contract.

Locations for the Supply / Services:

The **SUPPLY of Vehicle** covered by this document is required to be done at IISER, Pune.

1. Eligible Bidders:

- 1.1 IISER, PUNE reserves the right to award / reject the order to any particular bidder without assigning any reason thereof.
- 1.2 Bidders should not be under a declaration of ineligibility for corrupt and fraudulent practices.
- 1.3 Bidders should QUOTE strictly in accordance with the requirements.
- 1.4 Bidders shall adhere to the procedure and processes laid down in this document and shall follow fair and ethical practices of trade.
- 1.5 Bidder to be a registered authorized seller/dealer/distributor of the vehicle. Necessary supporting documents to be submitted as a part of bid. .
- 1.6 Conditional Offers will not be considered.
- 1.7 The authorized person who signs the tender is required to indicate his e-mail ID, mobile No. and also general e-mail ID for easy and faster communication.
- 1.8 The Vehicle should have been manufactured in current calendar year i.e. 2020.

2. Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, IISER, PUNE may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder may modify the bid document.

PREPARATION OF BIDS



3. Period of validity of bids

- 3.1. Bids shall be valid for a period of **90 days** from the date of opening the bid.
- 3.2. IISER, PUNE may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. A bidder agreeing to the request for extension will not be permitted to modify his bid.

AWARD OF CONTRACT

4. Award Criteria

- 4.1 IISER, PUNE shall award the contract to the technically eligible lowest bidder.
- 4.2 If more than one bidder happens to quote the same lowest price, IISER, PUNE reserves the right to award the contract to any bidder.

5. Purchaser's Right to vary Quantities at the time of Award

IISER, PUNE reserves the right at the time of award of Contract to increase or decrease the quantity of items specified in the Schedule of Requirements without any change in price or other terms and conditions.

6. Corrupt or Fraudulent Practices

IISER, PUNE requires that the bidders who wish to bid for this project have highest standards of ethics.

- 6.1. IISER, PUNE will reject a bid if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract.
- 6.2. IISER, PUNE may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract

7. Interpretation of the clauses in the Tender Document / Contract Document

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, **Director, IISER, PUNE's interpretation of the clauses shall be final and binding on all parties**



CHAPTER - 3 : CONDITIONS OF CONTRACT

1. Price

- 1.1. The price quoted shall be considered firm and no price escalation will be permitted.
- 1.2. The price criteria should be on F.O.R., IISER PUNE. Govt. Levies like GST, if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.
- 1.3 Please provide GST of the firm allotted by the concerned authorities in your quotation.

2. Services

- 2.1. Details of services rendered as well as after-sales services offered by you are to be made clear in the tender.

3. Delivery Schedule

- 3.1. The bidders may please note that the delivery of the Vehicle should be strictly within **60 days from the date of placement of firm order.**
- 3.2. Goods should not be dispatched until the Vendor receives a firm order.

4. Warranty / Support.

The tenders must provide guarantee/warranty of satisfactory functioning of vehicle for a period of at least three years from the date of purchase.

5. Indemnity

The vendor shall indemnify, protect and save IISER, PUNE against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of vehicle supplied by him.

6. Freight & Insurance

The vehicle to be supplied will be insured by the vendor against all risks of Loss or damage from the date of shipment till such time it is delivered at IISER, PUNE site.

7. Payment

PAYMENT TERMS-No advance payments are allowed under any circumstances.



Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the Vehicle, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

8. Penalty for delayed Services / LD

- 8.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit EMD/SD and also LD clause will be applicable /enforced.
- 8.2. If the supplier fails to Supply as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- 8.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.

9. Comparison of Bids

The Purchaser shall compare all substantially responsive bids to determine the lowest valuated bid.

This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and subsequent amendments to the order. Accordingly preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.

10. Jurisdiction

The disputes, legal matters, court matters, if any, shall be subject to Pune Jurisdiction only.

11. Force Majeure

IISER, PUNE may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failure to perform its obligations under the Contract, is the result of a Force Majeure.

Force Majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.) acts of states, the direct and indirect consequences of wars (declared or undeclared) hostilities, national emergencies, civil commotion and strikes at successful Bidder's premises.



12. General Terms and Conditions:

- a) Only the manufactures and their authorized distributors or dealers or channel partners need to submit their tender. The authorized distributors or dealers or channel partners should furnish a certificate from the manufacturer for their dealership.
- b) No person or firm shall submit more than one Tender for the same item. No offer should have more than one model quoted; in case of more than one alternate offer only the first option will be considered for evaluation.
- c) The bidder/tenderer has to get ownership of the offered vehicle transferred in the name of Director, Indian Institute of Science Education and Research Pune at their cost and risk. Successful bidder should essentially handover the custody of the vehicle to IISER Pune with all mandatory documents in original ensuring the compliance to the norms of Vehicle Registration - Transport Department, Pollution Control Board, and Insurance requirements etc. within 45 days of issuing the purchase order. The life time tax of vehicle, insurance for the 1st year and registration charges is in the scope of the successful bidder and price bid to be quoted accordingly.

Pre-dispatch inspection shall be carried out by an authorized representative of IISER Pune at the successful bidder's workspace if required.

13. Arbitration

All disputes of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc. shall be referred by either party (IISER, PUNE or the bidder) after issuance of 30 days notice in writing to the other party clearly mentioning the nature of dispute to a single arbitrator acceptable to both the parties. The venue for arbitration shall be IISER, PUNE India. The jurisdiction of the courts shall be Pune, Maharashtra, India.

Sd/-

Assistant Registrar (Stores & Purchase)

CHAPTER 4

SCHEDULE OF REQUIREMENTS, SPECIFICATIONS & ALLIED TECHNICAL DETAILS

Specification of Innova 7 Seater (Model-GX)-01 No

PARAMETER	CRYSTA DIESEL MT
ENGINE CC	2393 CC
POWER PS OR BHP	150 PS @ 3400 RPM
TORQUE NM	343 NM @ 1400-2800 RPM
FUEL EFFICENCY ARAI	15.1 kmpl
FUEL TANK	55 LITER
TURNING RADIUS	5.4 METER
BOOT SPACE	300/600/900
GROUND CLEARANCE	167/ OPTIMUM
FUEL	DIESEL
COLOR	SUPER WHITE
2 nd Row Seat	2 Captain Seats
3 rd Row Seat	Bench Seat
MODEL	GX

EXTERIORS
HALOGEN HEADLAMPS WITH MANUAL LEVELLING
ORVM WITH TURN INDICATOR & WELCOME LAMP
ORVM ELECTRONIC ADJUSTABLE & FOLDABLE
REAR ROOF SPOILER
SHARK FIN ANTENNA
REAR SENSORS
REAR DEFOGGER/ WASHER & WIPER
MATTE BLACK GRILLE WITH SILVER FINISH
REMOOTE KEYLESS ENTRY & CENTRAL LOCKING
16" ALLOY WHEELS

INTERIORS
DRIVER SEAT HEIGHT MANUALLY ADJUSTABLE
STEERING TILT AND TELESCOPIC ADJUSTABLE
ALL FOUR POWER WINDOWS WITH DRIVER AUTO UP AND DOWN
7" TOUCH SCREEN MUSIC SYSTEM
USB/AUX/BLUETOOTH/TELEPHONE/RADIO/DVD WITH STEERING CONTROLS
4 SPEAKERS
SPEED SENSING DOOR LOCK
IMPACT SENSING DOOR UNLOCK
COOLED GLOVE BOX
3 ROWS MANUAL AC
CRUISE CONTROL IN AUTOMATIC ONLY
6 SPEED AUTOMATIC & 5 SPEED MANUAL TRANSMISSION
POWER AND ECO MODE
FABRIC SEAT COVERS
REAR ARMREST
LCD MID WITH STEERING CONTROL
12V ACC SOCKET 2

SAFETY
3 AIRBAGS (D+ P AND DRIVERS KNEE AIRBAG)
ABD+EBD+BA
FRONT DISC AND REAR DRUM
ISOFIX SEATS
3 POINT ELR SEATBELT ALL SEATS
IMMOBLISER AND SIREN
GOA BODY
ALL ADJUSTABLE HEADREST



CHAPTER-5 PRICE SCHEDULE

PRICE SCHEDULE- INR

Name of the Bidder _____ Tender No. _____

S.No.	Item Description	Ex-Showroom Price (Pune)	Registration Fees RTO Tax (if applicable)	Insurance	GST	Total on Road Price (Pune)
1						

Total Bid price in _____
in words.

Signature of Bidder :

Name :

Note:

The cost of optional items shall be indicated separately.

The bidder may add rows to include the prices of all components & warranties, installation etc. Whichever applicable.

(a) Cost of accessories _____

(b) Warranty if being charged include in BoQ

FORMAT OF COMPLIANCE STATEMENT OF SPECIFICATIONS

S. N.	Name of specifications/ part / Accessories of tender enquiry	Specifications of quoted Model/ Item	Compliance Whether “YES” Or “NO”	Deviation, if any, to be indicated in unambiguous terms	Whether the compliance / deviation is clearly mentioned in technical leaflet/ literature
1	2	3	4	5	6

BIDDER INFORMATION FORM

Company Name : _____
 Registration Number : _____
 Registered Address : _____

Name of Partners /Director : _____

City : _____

Postal Code : _____

Company's Establishment Year : _____

Company's Nature of Business : _____

Company's Legal Status (tick on appropriate option)

- 1) Limited Company
- 2) Undertaking
- 3) Joint Venture
- 4) Partnership
- 5) Others

Company Category

- 1) Micro Unit as per MSME
- 2) Small Unit as per MSME
- 3) Medium Unit as per MSME
- 4) Ancillary Unit
- 5) SSI
- 6) Others

CONTACT DETAILS

Contact Name : _____

Email Id : _____

Designation : _____

Phone No : (_____) _____

Mobile No : _____

BANK DETAILS

Name of Beneficiary : _____

A/c. No. CC/CD/SB/OD: _____

Name of Bank : _____

IFSC NO. (Bank) : _____

Enclose scan copy of cancelled Cheque.

Branch Address and Branch Code: _____

Other Details

Vendor's PAN No. _____

Vendor's GST No: _____ x

CERTIFICATE
(to be provided on letter head of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Authorized Signatory

Name:

Place:

Designation:

Contact No.:

CHAPTER – 6 : Checklist: Eligibility Criteria for Bidders

Bidders to indicate whether the following are enclosed by striking out the non-relevant option.

(a)	Self-Attested copy of GST number as applicable	(Yes / No)
(b)	Agreements / Purchase orders / Completion certificates, if any, from the clients for whom similar supply has been made by the bidder in last three years	(Yes / No)
(c)	Compliance sheet with any deviation w.r.t. the terms	(Yes / No)
(d)	LD clause agreeable.	(Yes / No)
(e)	Acceptance of warranty period and Free replacements during warranty period	(Yes / No)
(f)	Deviation Sheet to be Attached	(Yes / No)
(g)	Original Equipment manufacturer (OEM) certificate or authorized dealership/distributorship certificate as applicable	(Yes / No)
(h)	Detailed technical specifications highlighting the features. Clause by clause compliance of specifications as mentioned in the tender.	(Yes / No)
(i)	Firms' Business Registration documents	(Yes / No)
(j)	Annexure-'A' Format Of Compliance Statement Of Specifications	(Yes / No)
(k)	Annexure-'B' Bidder Information Form	(Yes / No)
(l)	Annexure-'C' Black List Certificate	(Yes / No)

IMPORTANT NOTICE

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED. IISER PUNE WILL PROCESS THE TENDER AS PER IISER PUNE STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER PUNE WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

Signature of the Tenderer