

NOTICE INVITING TENDER (E-Procurement mode)

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH

An Autonomous Institution, Ministry of Human Resource Development, Govt. of India

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Indian Institute of Science Education and Research, Pune invites online bid (e-tender) in single bid system for Annual Rate Contract for the following items

Item Description: **Rate Contract for Chemicals, Pasticwares, Glasswares and Labwares from Manufacturers Only**

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> and bid is to be submitted **online only** through the E-procurement portal up to the last date and time of submission of tender.

Critical Dates of Tender

Sr.No	Particulars	Date	Time
1	Date of Online Publication/Download of Tender	04/07/2018	05:00 P.M
2	Bid Submission Start Date	04/07/2018	05:30 P.M
3	Bid Submission Close Date	18/07/2018	05:00 P.M
4	Date for submission of Product Catalogue/CDs. To be submitted manually before Bid Closing Date	17/07/2018	03:00 P.M
6	Opening of Bids	20/07/2018	03:00 P.M

No manual bids will be accepted. All quotation should be submitted in the E-procurement portal only

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, 91-8826246593.

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## TERMS AND CONDITIONS FOR SUBMISSION OF QUOTATION

1. Quotations will be accepted only from manufacturers or they may authorize only one exclusive agent against Tender enquiry No IISER/PUR/0293/18 dt 04/07/2018, who may quote along with authorization valid as on date of submission of bids. Authorized Agent quoting for the supply should attach authorization from the manufacturers, failing which the quotation will be summarily rejected.
2. Only Price Schedule and Documents as per Check-list is to be submitted On-line on CPPP Portal. The Product Catalogue / CDs/ Price List is to be submitted manually /Post Courier at the following address on or before 17/07/2018  
  
Assistant Registrar (Stores & Purchase)  
Indian Institute of Science Education and Research (IISER), Pune  
Dr. Homi Bhabha Road, Pashan  
Pune - 411 008, India  
Tel : 020-2590 8017
3. The Rate Contract will be valid for a minimum period of one year . The Prices offered shall be valid for a period of One year from 01 Sep 2018 to 31 Aug 2019, there will be no additional charges for Delivery. The Delivery will be FOR IISER Pune on Free of Cost basis. The companies which cannot provide validity of rates for One Year and price list need not apply.
4. The period of rate contract will be for one year. However, in special case IISER Pune reserves the right to extend or curtail the period of Rate Contract.
5. The Bids should be complete in all respects and should be duly signed. Incomplete and unsigned bids will not be considered.
6. There shall be no change in price structure during the currency of contract except of the statutory levies which are made applicable by the Govt. through notifications and regulations. However, the Bidder will pass on the advantage to IISER Pune in case of downward price movement during the Contract period.
7. List of Other Similar Organizations where similar supplies have been made and having a Rate Contract may be submitted.

8. Prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items to any other organization during the period of contract.
9. The rate contract will be guided by “Fall Clause”.

*“if the rate contract holder reduces its price or sells or even offers to sell the rate contracted goods following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from the date for all the subsequent supplies under the rate contract and the rate contract amended accordingly.”*
10. The goods will be delivered within 4 weeks of placement of order or as agreed.
11. If the supplier fails to deliver the material within the delivery period as specified, IISER Pune may procure such items from alternate source. The supplier will be liable to the purchaser for any excess costs incurred for procurement of goods or services not delivered in time.
12. Replacements - Damages/Broken/Expired or any other reason which renders the goods of use to IISER Pune will be replaced within a weeks time at no cost to IISER Pune.
13. IISER Pune also reserves right to test the chemicals and solvents of material for their quality if it so desires, if the items supplied is found to be of inferior quality and grade the same will have to be replaced by the supplier at their cost within the stipulated time period.
14. Payment Terms - Our Payment terms are normally within 30 days of receipt and acceptance of goods at IISER Pune. Payment will be made by NEFT. No Advance Payment will be made under any circumstances.
15. Relevant Certificates for purpose of availing Custom Duty and GST exemption in terms of Notfn. No 51/96 Customs dt 23.07.1996, Notfn. No. 47/2017 Integrated Tax (Rate) dt 14.11.2017 and Notfn No.45/2017 - Central Tax (Rate) dt 14.11 2017, as amended from time to time.
16. IISER Pune is entitled to place orders up to the last day of the validity of the rate contract and, though supplies against such purchase orders will be effected beyond the validity period of the rate contract, all such supplies will be guided by the terms and conditions of the rate contract.

17. IISER Pune will not be liable for any obligation or supplies made unless the Official Purchase Order has been placed by the Purchase Department.
18. IISER Pune and/or the firm are entitled to withdraw/cancel the rate contract by serving one month notice on each other. However, once a purchase order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity of the rate contract, that purchase order becomes a valid and binding contract
19. IISER Pune does not guarantee or assure of any quantum of business during the contract period. The order will be issued only if the requirement of such items arise in the Institute.
20. All disputes of any kind arising out in connection with the executing the order shall be referred by either party (IISER, PUNE or the bidder) after issuance of 30 days notice in writing to the other party clearly mentioning the nature of dispute to a single arbitrator acceptable to both the parties. The venue for arbitration shall be IISER, PUNE India. The jurisdiction of the courts shall be Pune, Maharashtra, India
21. The Director, IISER Pune does not bind to accept the lowest quotation and reserves the right to himself, to reject or partly accept any or all the quotations received without assigning any reason.

**Price Schedule**

CATEGORY OF STORES (Chemical/Labwares/Glassware)	
BRAND	
DISCOUNT OFFERED	
SPECIAL DISCOUNT/DEALAER DISCOUNT IF ANY	
<b>BIDDER DETAILS</b>	
NAME AND ADDRESS OF THE TENDERER/BIDDER	
CONTACT PERSON	
TELEPHONE NO	
MOBILE NO	
EMAIL ID	
FIRM STATUS	MANUFACTURER /AUTHORISED DISTRIBUTOR (Tick Appropriate)
IF DISTRIBUTOR - ATTACH MANUFACTURERS AUTHORISATION	ATTACHED /NOT ATTACHED (Tick Appropriate)
DELIVERY BY - (AUTHORISED AGENT OR MANUFACTURER	
PAN NO ( ATTACH COPY)	
GST NO (ATTACH COPY)	

Date:

Name:

Seal :

Signature:

Note :

**1) FOR DIFFERENT BRANDS OR MAKE PLEASE SUBMIT DIFFERENT PRICE SCHEDULES.  
(ONE PRICE SCHEDULE FOR EACH BRAND)**

LIST OF MANUFACTURE

Sigma Aldrich	Chemicals
Borosil	Glassware, Distillation Units, Liquid Handling products
Tarson	Plasticware
Laxbro	Plasticwares
SD Fine Chemicals	Chemicals
Vensil	Glasswares
Loba Chemicals	Chemicals
SRL	Chemicals
Spectrochem	Chemicals
Merck Millipore	Chemicals
Rankem	Chemicals
TCI Chemicals	Chemicals, Reagents & Catalyst
Alfa Aesar and Acros	Chemicals
Avra	Chemicals
Ants Ceramic	Alumina Crucibles
FINAR	Reagents
Roche	Chemicals
Himedia Laboratories	Chemicals
Thomas Baker	Chemicals
Thermofisher	
Invitrogen	Reagents
Fisher Brand Consumables	Consumables
Fisher Glassware	Glassware
Thermo Fisher Pierce	Bio-reagents
Thermo Fisher Finnzymes	Enzymes
Fisher Bioreagent	Reagent/chemicals
Nunc & Nalgene	Chemicals
Fisher brand ( serological pipettes & centrifuge tubes)	Pipettes and tubes
Fisher Chemicals	Chemicals

Qualigen chemicals	Chemicals
Finn pipette, Clip tip, Mbp, Matrix, QSP Tips, Labtips, Finntips	Plasticwares
Promega	Reagents
abcam	Antibodies
Avanti Polar	Lipids
Glassco Laboratory	Glassware



**Bank Details**

<b>Bank Account Details</b>	
Name of Beneficiary	
A/c. No. CC/CD/SB/OD (beneficiary)	
Name of Bank	
IFSC NO. (Bank)	
Branch Address and Branch Code	
<b>Other Details</b>	
Vendor's PAN No.	
Vendor's GST No	

**Declaration:** I undertake the responsibility to intimate the changes, if any, in above particulars.

**Request Signature:** \_\_\_\_\_

**Requestor Name:** \_\_\_\_\_

**Place & Date:** \_\_\_\_\_

**Certificate by Bank**

Certificate that the Bank Account Details furnished above are correct as per our records.

Bank's Stamp  
the Bank

Signature of the authorized official of

Place & Date : \_\_\_\_\_

CHECK LIST

1	Annexure 1 - TERMS AND CONDITIONS FOR SUBMISSION OF QUOTATION (To be submitted duly signed as Acceptance of Terms )	Yes /No
2	Annexure 2 : Price Schedule	Yes/No
3	Manufacturers Authorization (To be submitted by Dealers)	Yes /No
4	PAN Certificate	Yes/No
5	GST Certificate	Yes/No
6	List of Institutes with whom Rate Contract is executed for similar items.	Yes/No
7	Annexure 4 - Bank Details	Yes/No

**IMPORTANT NOTICE**

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED. IISER PUNE WILL PROCESS THE TENDER AS PER IISER PUNE STANDARD PROCEDURES. THE DIRECTOR OF THE INSTITUTE RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER. IISER PUNE WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGENCIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute

Signature of the Tenderer

