

Date: July 01, 2022

ADVT. NO: 47/2022

(Walk-in interviews on Monday, July 11, 2022)

[Position purely on Temporary and Contractual Basis]

Indian Institute of Science Education and Research Pune is a premier autonomous Institution established by the Ministry of Education, Government of India, for the promotion of high-quality science education and research in the country.

Institute invites applications from Indian nationals having excellent academic record and relevant work experience for the following position purely on temporary and contractual basis at Science Media Centre (SMC), IISER Pune:

Name of the Post	Technical Officer (Science Communication)
No. of posts	01 (one)
Minimum educational Qualification	Master's in Science / Mass Communication / Visual Communication or M.Sc. in Electronic Media or related areas
Experience	Candidates must have at least 1 year of proven work experience (on closing date of advertisement) in ideation, researching and producing high quality written and digital content, for Scientific Organizations or institutions similar to IISER Pune. Experience in audio / video production, knowledge of framework for developing web based project will be an added advantage.
Job requirement	Incumbent is expected to develop and curate online archive of Celebrating Indian Scientists from planning to execution. Content in the archive will be of text, illustration, audio / video. Support in various activities of the Science Media Centre (SMC), IISER Pune.
Tenure of the appointment	For a period of three months, extendable for further period subject to satisfactory performance of the incumbent.
Consolidated emoluments	Rs. 50,000/- per month
Age	Not more than 30 years as on last date of application
Day, Date, Reporting Time and Venue of Walk-In Interview	Monday, July 11, 2022 02.00 PM onwards at Seminar Room No. 34, Second floor, Main Building, IISER, Pune, Dr. Homi Bhabha Road, Pune - 411008.

Candidates reporting after 02.30 PM will not be considered for the selection process.

At the time of Walk-in interviews, applicants need to bring:

1. Duly filled prescribed application form (available below advertisement link)
2. All the originals and one set of self-attested photocopies of:
 - a. Certificate regarding date of birth.
 - b. Mark sheets and certificates (starting from 10th onward) regarding educational qualification
 - c. All Certificate/s regarding experience/s as mentioned in the application form.
 - d. One Photo Identity proof (Government issued)
3. One recent passport size colour photograph.

For queries please write to: sciencemediacentre@iiserpune.ac.in

General Information / details about the post

1. The appointment is purely temporary and will terminate automatically without any notice or compensation.
2. The appointed person shall have no claim of appointment / absorption in IISER Pune.
3. The qualification prescribed should have been obtained from recognized Universities / Institutions.
4. The prescribed educational qualification/s and experience/s are bare minimum and mere possession of same does not entitle candidates to be called for selection process. Where number of applications received in response to this advertisement is large, it may not be convenient or possible to carry out selection process for all the candidates. Based on the recommendations of the Screening Committee, the number of candidates to be called for the selection process may be restricted to a reasonable limit after taking into consideration qualifications and experience over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
5. Age relaxation commensurate with educational qualification/s and / or experience/s of the applicant may be considered for candidates having qualification and experience higher than the advertised with the prior approval of the competent authority.
6. In case, a selected candidate does not join or resigns after joining the post, waitlisted candidate/s may be offered the position.
7. No TA/DA will be admissible for appearing for the interview.
8. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
9. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

Note: Wearing helmet while driving a two-wheeler inside IISER Pune Campus is MANDATORY.

Candidates are advised to note 'COVID-19: Important Instructions' and submit 'Self-Declaration' (given below) at the venue of Walk-in Interviews.

'COVID-19: Important Instructions'

1. Candidates should maintain social distancing all the time.
2. Spitting is strictly prohibited.

3. Candidates should carry hand-sanitizer, water bottle and face mask for personal use. It is mandatory to wear a double face mask / disposable mask available at the venue covering nose and mouth at all times.
4. Candidate should not share personal items with any other individual.
5. It is mandatory to undergo thermal scanning at the time of entering the Venue for the Interview.
6. Candidate should mandatorily submit self-declaration (given on the next page).

REGISTRAR

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SELF-DECLARATION

(Kindly print, fill it, sign it, bring on the day of Walk-in Interview, and submit at the venue)

I, Mr. / Ms. / Mrs. / Dr. _____ is
bonafide candidate appearing for the Walk-in Interview for the position of
_____ advertised under Advt. No. _____ at IISER
Pune.

Please tick below listed symptoms if you are carrying by using ✓ to say Yes or X to
say No:

Cough	<input type="checkbox"/>
Fever	<input type="checkbox"/>
Sore Throat	<input type="checkbox"/>
Runny Nose	<input type="checkbox"/>
Breathing Problem	<input type="checkbox"/>
Body Ache	<input type="checkbox"/>
Chills	<input type="checkbox"/>
Shortness of breath	<input type="checkbox"/>
Loss of smell / taste	<input type="checkbox"/>

*I am residing in the containment zone – Yes / No

(Signature)

Appl. No.: _____

Date: _____

[If answer is 'Yes' to any of the above, decision to permit or not to permit any of the
candidates for walk-in interview shall be taken by the IISER Pune Authority].

*** Such candidates to report at venue by 01.45 PM.**

NOTE:

- 1) Individuals undergoing treatment for COVID-19 are not permitted to attend walk-in interview.
- 2) Individuals in close contact with a person suffering from COVID-19 and is under home / institutional quarantine as advised by the concerned healthcare authorities are not permitted to attend walk-in interview.